

## INTERNATIONAL TRAVEL:

**Identification:** Valid passport. Make a copy and carry with you in a separate area from the original passport.

### AIRPORT CHECK-IN STANDARDS

- Arrive at the airport at least **2 – 2 ½ hours prior to flight departure. Please have your VALID PASSPORT available at check-in**
- **Checked Luggage:** You are allowed **one carry-on bag per person plus a camera bag or purse; you can check-in two pieces of luggage.**
- **Carry on luggage is not to exceed 45 linear inches and 40 pounds in weight : Check- in luggage is not to exceed 62 linear inches and 50 pounds in weight. There is a \$75.00 charge for each bag that exceeds weight restrictions. Carry-on luggage can not contain objects with an edge.** They will be removed and thrown away if found in your carry-on luggage. **Checked luggage** may be inspected, you are advised not to lock you luggage to provide proper access to TSA officials should they choose to inspect your bag. It is advisable that you carry extra film and batteries in your carry-on bag due to the extreme sensitivity of the x-ray machine used for checked luggage.  
**For more details regarding check-in procedures and luggage restrictions you may log onto [www.tsa.gov](http://www.tsa.gov)**
- There is a **service fee** for **Checked Bags** at the airport, which will vary with each airline. If you check your luggage online you may be able to save on the checked baggage fees. Fees range from \$0.00 -25.00 for the first piece of checked luggage and \$50.00 -\$55.00 for the second piece.

### **Luggage:**

- Make a list of all items in your suitcase before you leave. Take one copy with you and leave one at home.
- Mark you luggage inside and out with your name and address
- It is suggested that you have a change of clothes in your carry on luggage

**Prescriptions:** Do not pack medication in checked luggage; Place all prescriptions in your carry-on bag. Bring a copy of all medical prescription you will have while on tour. If you wear eyeglasses or contacts you may want to bring a current prescription with you in case of eyeglass breakage or loss of your contact.

**Clothing:.** Due to global weather changes, we recommend layered, easy care clothing and an item or two for rain or unseasonable temperatures. Evening dress is smart casual. Comfortable, tried and tested walking shoes are also recommended. Washcloths are considered a personal item and are rarely supplied. If you use washcloths, please bring some with you (disposable would be ideal, so damp ones don't have to be carried in your luggage).

**Packing tips:**

- Have your passport with you and not in your checked luggage
- Have identification on the outside as well as inside of your luggage
- Have a copy of your passport in your checked luggage in case original is lost
- Leave valuables at home
- Pack medication in your carry-on bag
- Select casual comfortable clothing and shoes
- Bring a hat and small umbrella
- Bring extra film and batteries
- Bring along a few plastic bags in case you have to pack wet clothes
- Pack a good pair of sunglasses
- If you wear contacts or glasses bring an extra pair and plenty of contact solution

**Electrical Current:** Adapters or converters would be needed on international tours. You can find adapters and converters at your local electronics outlet.

**Money:** When on tour we recommend you plan for additional meals, snacks, beverages, gifts, sightseeing. Major credit cards are accepted almost everywhere. Not all check cards and ATM cards are accepted in all locales. Please check with your financial institution to find out if the bankcard is accepted where you will be touring and if there is access to an ATM. You will be able to exchange U.S. currency or travelers checks for local currency at banks and airports. Your local financial institution can order foreign currency for you prior to your departure from the States.

**Gratuities:** Customary gratuities for your local hosts and coach driver is voluntary and normally given at the end of the tour. The suggested gratuity is \$2.00 to \$3.00 per person per day. Gratuities are included for meals stated on an itinerary. If you are paying for a meal on your own, a gratuity is usually included in the final bill.

**Time Zone:** Always check the time zone you will be traveling to.

**Phone:** If you wish to stay in contact with family and friends in the United States your best option is to contact your cellular phone provider and see if they have an international calling package or international phone you can rent for the duration of your trip. Another option is to purchase a phone card in the country you are traveling to, or purchase an International Cell phone or Satellite phone before you leave the States. When calling the U.S. from another country you will need to dial our Country code #1 or #011. For Example: When calling from Canada, Mexico, and all of the other countries close to the US, it's just 1 (1 (area code) (phone number)). If you are calling from Europe, China, Japan, Russia or other distant destination, you have to put the international code 011 in front of the U.S. code. For Example: (011 1 (area code) (phone number)).